

RATES & POLICIES

Have a question about rates or reservation policies? We'd love to help and walk you through the entire reservation process! You can reach our main office at (803) 532-3183, or by e-mail at contactus@sclrc.com.

**Please note, lodging rates are listed as follows:
SC Synod - ELCA (Group Reservations) | Individuals & All Other Groups**

Camp Kinard (Batesburg-Leesville, SC)

Lodge Room* (Motel style lodging, sleeps up to four people, linens/towels included) <i>*Based on two night stay, +\$10 for one night stay.</i>	\$80 \$90
Cottage (Bunk-bed style lodging, sleeps up to 16 people)	\$350 \$450
Early Check-in/Late Check-out (based on availability)	\$50/hour
Catered Breakfast (8:00am)	\$9.50/per person
Catered Lunch (12:30pm)	\$12.25/per person
Catered Dinner (6:00pm, Friday - 6:30pm) <i>*20 person minimum for all meals, must be arranged prior to arrival</i>	\$13/per person
Primitive Campsite (\$50 minimum invoice)	\$3.50/per person
RV Campsite	\$25/per site
Pool Session (Seasonal availability; Up to 3 hours) <i>Additional sessions can be added for +\$50/hour</i>	\$100/session
Ropes Course - Half Day (Up to 3 hours, 10 person minimum)	\$25/per person
Ropes Course - Full Day (Up to 6 hours, 10 person minimum)	\$45/per person

All overnight reservations will include a cleaning fee based on meeting spaces requested.
Interested in coming just for the day? Ask about daily rates for outdoor pavilions and meeting spaces!

Coastal Retreat (Isle of Palms, SC)

Coastal Retreat offers 20 bedrooms that can sleep up to four people per room. Rates are per room, per night.

Non-Peak Season (September 15 - April 15)	\$100 \$115
Peak Season (April 16 - September 14)	\$125 \$140
<i>*Early Check-In/Late Check-Out (based on availability) - \$50/hour</i>	
Linen Service (Includes flat/fitted sheets & pillow case)	\$12/per set
Towel Service (Includes one towel & washcloth)	\$8/per set
Catered Breakfast	\$10/per person
Catered Lunch	\$12/per person
Catered Dinner	\$16/per person
<i>*20 person minimum for all meals, must be arranged prior to arrival</i>	

All overnight group reservations will include \$55 a cleaning fee.
Interested in coming just for the day? Ask about daily rates for meeting spaces!

Rates effective for all new reservations. Groups with signed booking contracts will receive rate at time of reservation.
South Carolina Lutheran Retreat Centers - 6053 Two Notch Road, Batesburg-Leesville, SC 29070 - (803) 532-3183

RESERVATIONS

Reservations are required for all events at Camp Kinard & Coastal Retreat. Tentative reservations will be released if booking contract and deposit are not received within 14 days. Events are considered confirmed when a deposit and signed booking contract are received at SCLRC's main office. Resident directors reserve the right to make any necessary changes regarding lodging and function space. If there are rooms available in excess of those reserved by a particular party, rooms may be rented to other parties at the discretion of SCLRC staff.

Reservations are accepted up to 12 months in advance. SC Synod (ELCA) congregations receive priority during the first five business days of each month for the corresponding month of the next year.

The facilities are available solely to those registered for a program and may not be used to offer professional or private services to the general public. Standard check-in time for all lodging and meeting space at Camp Kinard and Coastal Retreat is **4:00 pm**; check-out time is **11:00 am**. Group leaders may contact SCLRC's main office to request an early arrival or late check-out depending on availability.

DEPOSITS, PAYMENTS & CANCELLATIONS

A deposit of 30% of the estimated cost or \$200, whichever is greater, is required for all lodging and meeting space reservations. Groups whose total fees are less than \$200 are required to pay in full at time of reservation. Deposits are nonrefundable and will be applied to the final balance. **Final numbers are due 30 days prior to each event** at which time an invoice for the balance will be sent. Please note we are unable to issue refunds for overpayment after invoices have been generated. (If this payment schedule inhibits you from booking your retreat, please contact SCLRC's main office to request an alternate payment schedule)

All tent camping groups are required to pay a \$25 deposit with balance due at check-in.

Payment can be made by cash, check (payable to "Camp Kinard" or "Coastal Retreat"), or credit card (+3% processing fee). Payments not received by due date will be assessed a late fee of 5% of the outstanding balance. Groups will be invoiced for any additional costs incurred during their retreat. Groups with balances may not secure additional reservations.

All cancellations must be submitted in writing. If a group is unable to fulfill a reservation, any payment may be transferred to another date within 6 months of the original reservation. Groups will have 30 days to book the new date based on availability. Payments may be transferred once. Camp Kinard and Coastal Retreat may cancel a reservation if (1) reservation requirements are not followed, (2) in the event of severe weather conditions, and/or (3) if situations occur beyond the facility's reasonable control (mechanical or electrical failure, etc.) If cancelled for reasons beyond the facility's control, payment is transferrable to another date within one year of original date.

INDEMNITY & DAMAGES

All groups are required to carry liability insurance. SCLRC will not be responsible for loss of personal property or injuries incurred by actions contrary to the regulations of the center. Improper use of these facilities which leads to physical damage of property will result in additional charges. Amount of charges will be determined by the resident director and based on the estimated cost of repair.

Group leaders must check in with the resident director or their appointee upon arrival and are responsible for the behavior of group members. We encourage leaders to inspect each room assigned to the group upon arrival and before departure for damage. All damages and maintenance needs should be immediately reported to the resident director. Smoking is not permitted in any building. If the resident director determines that this policy has been broken, a \$250 cleaning fee will be assessed per room.